



# PHI KAPPA SIGMA

INTERNATIONAL FRATERNITY, INC.

## 2019-2020 FEE SCHEDULE

### BACKGROUND & SUMMARY

Approved: March 12, 2019  
Effective Date: September 15, 2019

#### Fee Background

The International Fraternity collects fees in several forms (e.g., undergraduate fees, chapter assessments, new member and initiation fees) to provide the services and products we offer as an International Fraternity. These costs are incurred on behalf of all chapters and colonies so that we may operate the business of the Fraternity. The programs and services we offer/provide take on many forms (e.g., leadership and education programs, risk management education and services, expansion/growth activities, Grand Chapter, Men of Honor, volunteer and staff expenses, trademark management, ritual paraphernalia, etc.). The fees themselves are meant to be spread among all participating entities and are based on different factors so as to minimize the burden yet at the same time, provide for budgetary needs.

#### Fee Change Explanation

As with any non-profit organization, we have a responsibility to manage our operations in a fiscally responsible manner. This means that we must adjust our fees occasionally to account for increases in our costs and/or net membership totals.

Our Constitution & Acts, under Act 2 - Fraternity Revenues, limits any annual fee increases to a formula **based on the four-year cost of membership which is calculated as the New Member Fee + Initiation Fee + 3 times the Undergraduate Fee + 4 times an average portion of the Chapter Assessment.**

##### Limiting Factor 1:

The total four-year cost of membership cannot exceed 5% over and above the rate of inflation. **This past year, the Consumer Price Index (CPI) increased 1.90% for a total potential increase limit of 6.90%.**

##### Limiting Factor 2:

Our Constitution & Acts also states that an increase cannot cause our four-year cost of membership to exceed the all-fraternity average four-year cost of membership.

Summary		
Previous	2018-2019 Total 4-Year Cost	\$877.21
Limiting Factor 1	C&A metrics, allowable increase	\$939.21
Limiting Factor 2	Average of FEA Fraternities	\$926.10
<b>New</b>	<b>2019-2020 Total 4-Year Cost</b>	<b>\$925.93</b>

The Fraternity takes this decision very seriously and fully appreciates the financial impact changes have on our chapters and our members. In addition to reviewing current budget data and projections, we continue to remain extremely cost competitive to most fraternities. However, we have noted that certain fees may not appear this way and, therefore, we have minimized increases to support the efforts of our chapters.

## FINANCIAL FEES AND POLICIES

**Please make note of the fee increase in your upcoming budget process.**

### 2019-2020 Fees

As a result of a review of the Fraternity's current budget and anticipated needs for the next fiscal year the following fee increases and late fees will take affect for the 2019-2020 academic year. Please refer to the remaining pages of this Fee Schedule for further details by using the superscript number with the outline number (e.g., <sup>6</sup> relates to note 6).

DATE DUE	FEE	DATE INVOICED	2019-2020 RATE CHANGE	PAY THIS AMOUNT BY DATE DUE <sup>3</sup>	PENALTY RATE IF NOT PAID BY DUE DATE <sup>4</sup>
2 weeks after bid accepted	New Member Fee <sup>1,2</sup>	Invoices created through the New Member registration process on AlwaysAPhiKap.org	+ \$5	\$110 per man	\$132 per man
2 weeks prior to initiation	Initiation Fee <sup>6,7</sup>	When New Members are properly reported	+ \$10	\$325 per man	\$390 per man
Nov 1, 2019	Risk Management Fee Base Rate <sup>8</sup> <i>Actual Base Rate determined in August 2019, prior year was \$160/man</i>	Sept 15, 2019	No Change	Example: (\$160/man) X (25% growth) X (surcharge or discount)	Per Chapter Fee + \$300 Late Fee
	Undergraduate Fee	Sept 15, 2019	+ \$5	\$145 per man	\$174 per man
Dec 1, 2019	Men of Honor Registration <sup>9</sup>	Online during Registration	No Change	\$125 per man	\$150 per man
Jan 15, 2020	NHC Operations Assessment (Fall) <sup>13</sup>	Nov 1, 2019	No Change	\$2.75 per initiated man	\$3.30 per initiated man
Feb 15, 2020	Grand Chapter Assessment Fee <sup>10</sup>	Jan 15, 2020	No Change	\$50 per man	\$60 per man
	Chapter/Colony Assessment Fee	Jan 15, 2020	+ \$40	\$440 per group	\$528 per group
Not until Spring 2020	2020 Grand Chapter Registration <sup>11</sup> <i>(in a Grand Chapter year) Actual Rate determined in Fall 2019</i>	Not until Spring 2020	No Change	<i>Tentative</i> \$300 per group	\$360 per group
Jun 15, 2020	NHC Operations Assessment (Spring) <sup>13</sup>	May 1, 2020	No Change	\$2.75 per initiated man	\$3.30 per initiated man

### 2019-2020 Policies

The following pages offer an outline of policies and procedures regarding the fees listed above. Please review them carefully.